



Jefferson County Health Department
1541 Annex Road, Jefferson, WI 53549
920-674-7275

Jefferson County Board of Health Minutes
April 16, 2025
Jefferson County Courthouse
311 S. Center Avenue, County Board Room C2063
Jefferson, WI 53549
or Zoom Meeting

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass;
Jessica Coburn, RN, PhD; Donald Williams, MD

- 1. Call to Order:** Meeting was called to order by LaMuro at 1:00 p.m.
- 2. Roll Call (establish a quorum):**
Board of Health Members Present: Samantha LaMuro, R.T. (via zoom); Meg Turville-Heitz; Steve Nass; Jessica Coburn, RN, PhD (came in after roll call); Donald Williams, M.D. (came in after roll call) **Quorum established per LaMuro.**
Others Present: Elizabeth McGeary, Director; Kendell Cooper, Public Health Program Manager; Michael Luckey, County Administrator (via zoom); Michele Schmidt, Recorder; Holly Hisel, Environmental Health (via zoom); Patricia Cicero, Land and Water Conservation Director; Danielle Thompson, Corporation Counsel (via zoom).
Guest: Anita Martin, Janet Foust.
- 3. Certification of Compliance with the Open Meetings Law:** McGeary certified compliance with the Open Meetings Law.
- 4. Approval of the Agenda:** Due to LaMuro needing to leave meeting early, in order to maintain quorum for action items, Motion made by Turville-Heitz to move agenda item #11 to occur after Agenda item #5. Seconded by Nass. Motion passed 3-0.
- 5. Approval of Board of Health Meeting Minutes from January 15th, 2025:** Motion by Turville-Heitz/Nass to approve the minutes as printed. Motion passed 3-0.
- 11. Discussion and Approval of the 2025 Environmental Public Health Consortium Fee Schedule Update:** Hisel reviewed the requested Environmental Public Health Fee Schedule changes. This is not an ordinance change, just a fee schedule change. Hisel updated on the removal of body art categories from the fee schedule and DATCP taking over those inspections. Motion by Turville-Heitz/Nass to approve the 2025 Environmental Public Health Consortium Fee Schedule. Motion passed 5-0.
- 6. Communications**
 - a. Free Arsenic Testing of Private Wells in Towns of Ixonia and Watertown – McGeary discussed.

- b. Health Alert Network (HAN) No. 523 – Ongoing Risk of Dengue Virus Infections and Updated Testing Recommendations in the United States - Cooper reviewed.
 - c. Health Alert Network (HAN) No. 522 – Expanding Measles Outbreak in the United States and Guidance for the Upcoming Travel Season - Cooper reviewed.
 - d. Health Alert Network (HAN) No. 521 – Ebola Outbreak Caused by Sudan virus in Uganda - Cooper reviewed.
 - e. Health Alert Network (HAN) No. 520 – Accelerated Subtyping of Influenza A in Hospitalized Patients – Cooper reviewed.
7. **Public Comment:** 1 guest spoke on Agenda #10, #12, and #13c.
8. **Approval of Health Department Financial Report:** Schmidt reviewed the “February 2025 Statement of Revenue & Expense Report”. Turville-Heitz asked questions about current grant status and McGeary discussed possible changes in grant funding. Motion by Turville-Heitz/Williams to approve the financial report. Motion passed 5-0.
9. **Discussion and Approval of \$24,500.00 of Wisconsin State Opioid Response Grant Funding:** McGeary discussed. Motion by Williams/Coburn to approve the Grant. Motion passed 5–0.
10. **Operational Update of the Environmental Health Program:** Hisel discussed an environmental health specialist resignation and informed the Board the hiring process has begun. Hisel updated on the success of the water lab and that they are about to start to get busier with seasonal checks.
12. **Discussion of Health Department Historical Response to Avian Influenza:** McGeary reviewed an Avian Influenza Response Presentation that she has given to different groups. A discussion was held.
13. **Operational Update of the Public Health Divisions**
- a. Divisional Updates – McGeary discussed.
 - b. Review of Statistics – McGeary reviewed
 - c. Review of Communicable Disease Cases Reported – Cooper reviewed.
14. **Operational Update on the Strategic Plan:** McGeary provided updates on each of the priority areas within the strategic plan.
15. **Future Agenda Items:** No future Agenda items requested at this time.
16. **Adjourn:** Motion by Nass/Williams to adjourn the meeting at 2:21 p.m. Motion passed 4-0.

Next Scheduled Meeting: July 16th, 2025

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth McGeary, Director/Health Officer.